

DRAFT MINUTES

Green Hammerton Recreational Charity

Meeting minutes 21.04.2026

Persons present: Sam Melnyk (Chair), Jenny Hymas (Secretary), Michelle Flint (Treasurer), Tom Polito, Liz Ormandy, Tom Polito, Sue Holden

Apologies: Jason Dunn

1. The minutes of the trustee meeting held on 17th March 2026 were approved as a true record.
2. SM gave a Hall report.
Very successful Easter event for children. Thanks to Parish Council for the funding.
Welcome Space – well attended. **Agreed** to stop at Spring Bank Holiday and restart it in September.
Finger guard has been repaired.
3. Sports/Playing Field.
It was **agreed** that whenever there is a Community/Sports event on the playing field, that all dogs must be kept on leads. **Action JH** to purchase 3 sandwich boards that will have a notice on to this effect and will be placed on the 3 entrances when necessary. **Action SM** to write a policy to support this process.
4. Solar Deposit – TP and MF had been in contact with supplier. **Action TP** to ask Councillor Arnold Warneken to chase up on our behalf.
5. Review Hall & Field Hire payment terms.
It was **agreed** that all regular users will complete a new booking form. Going forward, they will be invoices at the end of each month with payment due within in 14 days. These payment terms need to be on booking forms and a payment reference number on the invoice. **Action JH** to update existing booking form so that ultimately there will be 4 forms: ad hoc hall hire, ad hoc field hire, regular user hall hire, regular user field hire. **Action LO** to check with Alison Mistry that this new system with invoice numbers will be satisfactory for the audit.
6. Budget 2026-2027.
MF ran through current hire charges. It was **agreed** that once the accounts for 2025-2026 were completed we will review these charges over summer and then adjust, if necessary, from September.
7. AOB
 - **Action JH** to ask window cleaners to clean solar panels and security cameras.
 - **Action JD** to write a GDPR Policy.
8. Date of next meeting: Tuesday 19th May 2026 @ 7pm at the Village Hall.